



Job Announcement

Community Organizer for South Los Angeles

The Los Angeles Neighborhood Land Trust (LANLT) is an independent non-profit organization at the forefront of facilitating the creation of small, accessible community green and open space, such as parks and gardens, to address the inequity of open spaces in Los Angeles' underserved neighborhoods, and to ensure community participation and collaboration in every step of the process. Also go to www.lanlt.org for more information about the organization.

Job Description

The Los Angeles Neighborhood Land Trust is seeking a Community Organizer to assist in developing projects, community, and programmatic activities for park and community garden in South Los Angeles. This position is full-time/non-exempt/hourly (40hrs per week). Salary commensurate with experience and qualifications. Medical and dental benefits are provided.

Under the supervision of the Executive Director, the Community Organizer will be responsible for the following:

- Ensure organizing work is meeting Land Trust's vision and goals.
- Build working relationships with community-based organizations, schools, and community members with the South LA area.
- Contribute to foundation reports and grant proposals as needed.
- Identify, recruit and develop community members to play leadership roles.
- Conduct door to door outreach.
- Development and maintenance of community and stakeholder contact list. Help maintain database.
- Conduct phone banking to inform community members and partners.
- Design and implement effective outreach and organizing strategies.
- Generate and distribute appropriate educational materials and mailings.
- Provide technical assistance to community members.
- Coordinate meetings with consultants and community members in the identification, design and development of park and community garden projects.
- Work with community leaders to educate and recruit other community members.
- Conduct/Facilitate effective one on one meetings and large community meetings.
- Work in collaboration with governmental and community-based organizations.
- Coordinate our programming workshops and classes offered at the parks.
- Coordinate park maintenance and volunteer management of community members at park.
- Manage conflict and crisis management of community issues.

Qualifications:

- 3 years of community organizing experience
- Ability to gain trust, motivate, spark an interest amongst community members and park members
- Ability to work with people across lines of race, ethnicity, class, gender, sexual orientation and age.
- Ability to work with churches, community-based organizations and political offices



- Ability to engage in strategic planning
- Bilingual (English and Spanish)
- Organized and detailed oriented
- Project Management experience
- Ability to create brochure and flyers
- Ability to work in coalitions
- Computer skills- Microsoft, excel, powerpoint and publisher
- Effective verbal written and communication skills
- Ability to work independently and as part of a team
- Understanding of parks and community gardens
- Willingness to work evenings and weekends when necessary
- Current Drivers License, working automobile; and valid auto insurance.
- The candidate must also have strong commitment to environmental and social justice.
- Associate Degree Required.

To Apply:

Interested parties should submit: cover letter, resume and three references to

Alina Bokde, Executive Director
315 West Ninth Street, Suite 1002
Los Angeles, CA 90015
wk 213.572.0191
fax 213.572.0192
www.lanlt.org

Accepting applications immediately. Notice posted on 4/30/10. Position will remain open until filled.